

General Requests

1. There is no parking available for attendees at the venue. Please use public transportation when coming to the Annual Meeting.
2. There will be no announcements made for individual attendees within the venue.
3. Photography, video recording, and audio recording are prohibited in the presentation rooms. Please set your mobile phones to silent mode. If you need to take photos or videos for special reasons, please obtain permission from the speaker and the chair in advance and be considerate of other attendees.
4. Please review our COVID-19 preventive measures and cooperate accordingly.
<https://confit.atlas.jp/guide/event/csj103rd/static/manual>
5. If you use the trash cans at the venue, please help us sort and reduce waste.
6. If you need to charge your mobile phone, PC, or other devices, please use the rest area. Power supplies for speakers' PCs are available in each presentation room.

Registration and Badges

1. To participate in all sessions and programs, except for the "Co-organized Symposia/Events" and "Exhibition" listed below, registration and payment of the registration fees are required.
*Some invited attendees may be exempt from this requirement.
The following programs do not require registration and are admission-free:
 - (1) Co-organized Symposia/Events: <https://confit.atlas.jp/guide/event/csj103rd/static/CoSymp>
 - (2) Exhibition: <https://confit.atlas.jp/guide/event/csj103rd/static/exhibition>Please note that registration is required for the poster session held at the same venue as the exhibition.
2. If you have not yet registered, please follow the registration guidelines and complete the registration process.
Registration guidelines: https://confit.atlas.jp/guide/event/csj103rd/static/meeting_registration
3. On-site registration and payment in cash will not be accepted. Please register and pay through the registration system (Confit).
4. Meeting badges will be available for download on the Confit registration system (<https://csj.confit.atlas.jp/>) from March 8th. Please print your badge in advance and bring it with you to the venue. Please print it on A4 size paper. Color or black&white prints are both acceptable.
5. Please wear your meeting badge with your name and affiliation clearly visible while inside the venue. Attendees without a badge will not be allowed to enter the presentation rooms.
6. You can pick up your meeting badge holder at any of the following locations. If you already have a holder that fits the badge, you can use it instead. The locations are: (1) General Information Desk on the 1st floor of Bldg. 7, (2) lobby of the Lecture Hall Bldg. on the 1st floor, (3) Room C1311 on the 2nd floor of Bldg. 13, and (4) Poster and Exhibition Hall at the Morito Memorial Gymnasium.
7. If you lose or forget your meeting badge, please either reprint it yourself or visit the General Information Desk on the 1st floor of Bldg. 7 for a reissue. Please note that the reissuance process may take some time due to congestion.
8. If you have your meeting badge, there is no need to stop by the General Information Desk (reception).

Venue Information

1. CSJ Office: Room K104, 1F, Lecture Hall Bldg.
Temporary phone number during the meeting: 080-1023-6824 / 080-2192-7070
*International calls unavailable.
2. General Information Desk: 1F, Bldg. 7
Open during the following hours:
March 22 (Wed.) - March 24 (Fri.) 8:30 am - 6:00 pm / March 25 (Sat.) 8:30 am - 4:00 pm
3. Cloakroom: Centennial Memorial Library
Open during the following hours:
March 22 (Wed.) - March 24 (Fri.) 8:30 am - 7:10 pm / March 25 (Sat.) 8:30 am - 4:00 pm
There is no fee for usage. We cannot store valuables or rain gears.
4. Speaker Ready Rooms:
Rooms K409 and K410, 4F, Lecture Hall Bldg. / Room 1444, 4F, Bldg. 14
Oral presenters are requested to use the Speaker Ready Room beforehand to test their slides with a USB memory or PC connection.
5. Rest Areas: Please refer to the campus map for designated locations. Eating and drinking outside of the designated areas is prohibited.
You can view the map here: <https://confit.atlas.jp/guide/event/csj103rd/static/manual>
6. Cafeterias and Shops: Please refer to the campus map for locations. Eating and drinking outside of the designated areas is prohibited.
7. Smoking Areas: Please refer to the campus map for designated locations. Smoking outside of the designated areas or while walking is strictly prohibited.

Program and Abstracts

1. The abstracts will be available on March 8th, 2023.
2. The program and abstracts can be accessed through the Annual Meeting website and smartphone app. The DVD, USB, and printed program have been discontinued.
 - (1) Website: https://confit.atlas.jp/guide/event/csj103rd/participant_login
 - Once logged in, the PDF of the abstracts can be viewed by clicking the "PDF Download" button on the program.
 - Your ID and password for participation will be sent to you via email by Confit after completing your registration and payment. Please note that the login ID and password for abstract viewing on the website are different from those used for registration. For more information, please click here: <https://www.chemistry.or.jp/event/ipp.pdf>
 - (2) Smartphone App:
In addition to viewing the program and abstracts, the app includes a venue map, a schedule management function, and a note-taking function for each presentation. Please take advantage of it.
<https://confit.atlas.jp/guide/event/csj103rd/recommend/publication?eventCode=csj103rd>



Guide for Attendees of the 103rd CSJ Annual Meeting (2023)

Ver.3 – 2023/3/14

3. Program Changes (Cancellations, speaker changes, etc.)

The program is subject to change. Please check the latest information on the 103rd CSJ Annual Meeting website. In case of a cancellation, the scheduled time will be considered a break.

Internet (Wireless LAN) Usage

1. If you have an eduroam account, you can use the wireless LAN with your own ID and password without any additional procedures. For details on how to connect, please refer to this webpage:
https://www.eduroam.jp/for_users
2. If you do not have an eduroam account, please apply for internet usage in advance using the form below or at the General Information Desk on the day of the meeting. After completing the application, we will provide you with a guest ID and password. Please note that this ID and password will be shared with other applicants. Usage is limited to the meeting period.
Guest ID and password application form: <https://form.csj.jp/view.php?id=150742>
3. If the use of a common ID and password with other attendees is prohibited by your affiliated institution, please register for an eduroam account in advance at your affiliated institution. For details on account registration, please contact the person in charge of your affiliated institution.
4. Wireless LAN is available throughout the venue.
5. To reduce the load on the local network, we recommend that you download the abstracts' PDFs as much as possible before the meeting.